

**M11/01/2017**

**COUNCIL ARRANGEMENTS: 02<sup>ND</sup>/2016 POLITICAL MONITORING COMMITTEE  
REPORT FOR THE ARTS, CULTURE & ENVIRONMENTAL HEALTH PORTFOLIO:  
DECEMBER 2016**

3/2/4/1/21 (V)

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 THAT the activities planned for December 2016 & January 2017 within the relevant Portfolio, be noted.
- 2 THAT the progress made with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Community Services, be noted.
- 3 THAT the report on vacant positions, be noted subject to the following:
  - 3.1 That note be taken that the Executive Director: Community Services will draft a letter to the Acting Municipal Manager to intervene with the filling of vacant positions within the portfolio.
- 4 THAT the progress made with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 5 THAT progress made with the implementation of Council Resolutions referred to the Executive Directorate: Community Services, be noted.
- 6 THAT it be noted that the Ward Committees have not yet been established.
- 7 THAT the responses as indicated in the monitoring report by the Executive Directorate: Community Services on matters raised in complaint and suggestion boxes, be noted.

**M12/01/2017**

**LAND: APPLICATION TO LEASE A PIECE OF LAND BEHIND PORTION 100 OF ERF  
7740 MIDDELBURG EXTENSION 23 FOR STORING AND OFFICE PURPOSES**

7/2/3/2/3 (T)/yb

[MM 109994]

**RESOLVED BY THE EXECUTIVE MAYOR**

1. THAT the report by the Acting Executive Director: Corporate Services, be noted.
2. THAT the application to lease the portion situated behind Portion 100 of Erf 7740 Middelburg Extension 23 for storing and office purposes not be approved due to the reason that the property is needed by Council for the proposed Western By-pass.
3. THAT the applicant be informed accordingly.

**M16/01/2017**

**LAND: APPLICATION TO LEASE FOOTBALL FIELDS AT ERF 3081 MHLUZI (MANQOBA T SKOSANA GROUND) AND ERF 2627 MHLUZI STADIUM**

7/2/1/3 (T)/yb

[MM 59207]

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** the report by the Acting Executive Director: Corporate Services, be noted.
2. **THAT** the application for renewal or entering into of a further Lease Agreement in respect of the football fields at Erf 3061 Mhluzi (Manqoba T Skosana Ground), Erf 2627 Mhluzi and Kees Taljaard Stadium not be approved due to the applicant's failure to keep the rental payments up to date.
3. **THAT** the lease agreement be cancelled in writing and the Director: Physical Environmental Development ensure that the applicant no longer makes use of the leased football fields.
4. **THAT** the applicant be afforded an opportunity of 30 (thirty) days to settle the arrear rental account in full.
5. **THAT** should the applicant fail to settle the full outstanding amount within the prescribed period, instruction be given to Council's attorneys to institute action against the applicant for the recovery of the outstanding amount.

**M21/01/2017**

**LAND: APPLICATION TO LEASE A PORTION OF LAND ADJACENT TO ERF 521 SOMAPHEPHA FOR PIGGERY PURPOSES**

7/2/1/3 (T)

[MM 114435]

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** the report by the Acting Executive Director: Corporate Services, be noted.
2. **THAT** the application to lease a portion of land adjacent to Erf 521 Somaphepha not be approved due to the envisaged creation of 300 additional stands in the village.
3. **THAT** the Director: Town Planning and Human Settlements identify land that will be suitable for the applicant's purposes and a further report be submitted to Council in this regard.

**M31/01/2017**

**LAND: APPLICATION TO PURCHASE A PORTION OF THE REMAINDER OF PORTION 27 OF THE FARM MIDDELBURG TOWN & TOWNLANDS 287 JS FOR BUSINESS PURPOSES**

7/2/3/2/4 (T)/yb

[MM 106779]

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** the report by the Acting Executive Director: Corporate Services, be noted.
2. **THAT** the application for the purchase of a portion of the Remainder of Portion 27 of the farm Middelburg Town and Townlands 287 JS for business purposes not be acceded to at this stage.
3. **THAT** the Department: Town Planning and Human Settlements investigate the development sustainability of the property for light industrial use and the possibility of the establishment of stands on the property for alienation purposes.
4. **THAT** a further report be submitted to Council by the Acting Executive Director: Infrastructure Services once the aforementioned investigations have been finalized.

**M36/01/2017**

**DEVELOPMENT OF AN IMPLEMENTATION PLAN FOR NEWTOWN TASK TEAM**

17/5/1 (C)/yb

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** Council take note and approve the Implementation Plan for the Newtown Task Team as per the Medium Term Revenue Expenditure framework for the development of Newtown.
2. **THAT** the Newtown Task Team be reconstituted and dates for meetings be determined.

**M38/01/2017**

**RECORDS MANAGEMENT: INSPECTION REPORT ON RECORDS MANAGEMENT: 09 SEPTEMBER 2016**

9/1/5 (M)/dp

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** the report by the Acting Executive Director: Corporate Services regarding the Inspection Report on Records Management which was held on 09 September 2016, be noted.

M39/01/2017

**CHANGING OF JOB TITLES IN TERMS OF WATER SERVICES ACT, 1997 / NATIONAL WATER ACT, 1998: REGULATIONS RELATING TO COMPULSORY NATIONAL STANDARDS FOR PROCESS CONTROLLERS AND WATER SERVICES WORKS**

5/1/3/4 (W)

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** the report by the Acting Executive Director : Infrastructure Services regarding the changing of job titles in terms of the Water Services Act, be noted.
- 2 **THAT** the outstanding points in previous resolutions be implemented and that the job titles of all employees whose activities and responsibilities are related to the treatment process be changed to that of "Process Controllers" as per classification by the Department of Water and Sanitation.
- 3 **THAT** the respective organograms be amended in accordance with the prescribed requirements of the Department of Water Affairs and Sanitation as listed in Regulation 813.
- 4 **THAT** it be noted that provision has been made in the personnel budget for 2016/17 to be completed in 2017/18 financial year.
- 5 **THAT** employees working at the various Treatment Works be afforded the opportunity to apply for positions which are to be filled.
- 6 **THAT** it be noted that most of the employees at the Treatment Works have been trained and classified during the past four years and their job titles can now be changed to that of "Process Controllers".
- 7 **THAT** the Job Titles be amended and aligned with the proposed Job titles as indicated in the Draft Regulations 813 of the Water Services Act as follows:

<b>Current Post Titles</b>	<b>Proposed Post Titles</b>
Learner Operator	Learner Process Controller
Operator Class I	Process Controller Class I
Operator Class II	Process Controller Class II
Operator Class III	Process Controller Class III
Operator Class IV	Process Controller Class IV
Operator Class V	Process Controller Class V
Plant Attendant	Assistant Process Controller

- 8 **THAT** clear requirements (essential requirements) need to be determined in accordance to the guidelines of the Department of Water Affairs, Regulation 813, Schedule 3, regarding the qualifications and experience required for Process Controllers.
- 9 **THAT** a sliding scale be attached to the positions from Learner Process Controller to Process Controller Class V.

**M42/01/2017**

**TOWN PLANNING: REZONING OF PORTION 54 OF THE FARM RONDEBOSCH 403 JS:  
AMENDMENT SCHEME 556**

15/4/4 (F)/mm

(MM 124107, 119262)

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** Council take note of the report by the Acting Executive Director: Infrastructure Services and approve the application.
2. **THAT** the application for rezoning of Portion 54 of the Farm Rondebosch 403 JS from "Agricultural" to "Industrial" use zone submitted be approved in principle subject to the following conditions:
  - 2.1 **That** the standard conditions applicable to an erf zoned "industrial 1" as contained in the Steve Tshwete Town Planning Scheme, 2004 shall prevail.
  - 2.2 **That** the shooting range be closed down as per the issued Court Order and the correspondence received from the applicant.
  - 2.3 **That** no shooting range activity will be conducted from the property in the future.
  - 2.4 **That** a site development plan be submitted to the Director: Town Planning and Human Settlements and the Acting Director: Civil Engineering Services for approval of the entrances to the property before the approval of the building plans.
  - 2.5 **That** the primary land use permitted under "Industrial 1" use zone as prescribed by the Steve Tshwete Town Planning Scheme, 2004 be exercised only after a positive "Record of Decision" for the Environmental Impact Assessment application has been issued.
  - 2.6 **That** the new zoning be proclaimed only after the main service contribution fees have been paid by the applicant or suitable arrangements be made with the Executive Director: Finance Services for the payment thereof.

**M45/01/2017**

**TOWN PLANNING: REZONING OF PORTION 2 OF ERF 7752 MIDDELBURG  
EXTENSION 23: AMENDMENT SCHEME 688**

15/4/4 (F)/mm

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** a date, time and venue for the hearing be arranged by Council.

**M49/01/2017**

**FINANCES: SUPPLY CHAIN MANAGEMENT: QUARTERLY REPORT: REPORT FOR OCTOBER TO DECEMBER 2016 (QUARTER 2)**

9/2/2 (S)

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** the quarterly report on the implementation of Supply Chain Management Policy of the municipality for the second quarter ending 31 December 2016 as submitted by the Executive Director: Financial Services, be noted.

**M52/01/2017**

**MPAC: QUARTERLY REPORT: DISCIPLINARY ACTIONS INSTITUTED IN TERMS OF MFMA: JULY TO SEPTEMBER 2016**

4/6/8 (L) /nm

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** note be taken that there were no disciplinary actions instituted in terms of the MFMA for the period July to September 2016.

**M53/01/2017**

**PUBLICITY: ASSISTANCE WITH THE ANNUAL FOREVER RESORTS LOSKOP MARATHON TO BE HELD ON 22 APRIL 2017**

11/2/2 (B) /dp

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** an amount of R40 000 be made available under Vote 130/596 for this event as a donation.
2. **THAT** the organisers of the event be requested to submit a written report in accordance with Section 67 of the MFMA, on the utilization of the donated funds, once the event has taken place.
3. **THAT** the grant be paid from Vote 130/596 (Grant-in-Aid: Loskop Marathon Forever Resorts) for the Loskop Marathon event.
4. **THAT** further request as contained in their request be dealt with administratively in terms of Council policies and delegations.

**M54/01/2017**

**MPAC: ANNUAL AUDIT COMMITTEE REPORT FOR THE FINANCIAL YEAR 2015/2016**

3/2/4/1/17 (U)

**RESOLVED BY THE EXECUTIVE MAYOR**

1. THAT the report by the Acting Municipal Manager regarding the Annual Audit Committee Report for 2015/2016 financial year, be noted.

**M55/01/2017**

**MPAC: ANNUAL REPORT 2015/2016**

9/1/2 (U)

**RESOLVED BY THE EXECUTIVE MAYOR**

1. THAT note be taken that the item was withdrawn by the Acting Municipal Manager due to the rescission of Municipal Finance Management Act, Circular 63 per Resolution SM02/12/2016.

**M56/01/2017**

**MPAC: UNFORESEEN AND UNAVOIDABLE EXPENDITURE - PROOF OF NECESSARY ADJUSTMENT BUDGET EXPENDITURE FOR NOVEMBER 2016**

3/2/4/1/17 (U)

**RESOLVED BY THE EXECUTIVE MAYOR**

1. THAT the report by the Executive Director: Financial Services regarding unforeseen and unavoidable expenditure for November 2016, be noted.

**M57/01/2017**

**MPAC: FRUITLESS, WASTEFUL, IRREGULAR AND UNAUTHORISED EXPENDITURE FOR NOVEMBER 2016**

3/2/4/1/17 (U)

**RESOLVED BY THE EXECUTIVE MAYOR**

1. THAT the report by the Executive Director: Financial Services regarding fruitless, wasteful, irregular and unauthorized expenditure for November 2016, be noted.

**M58/01/2017**

**MPAC: FRUITLESS, WASTEFUL, IRREGULAR AND UNAUTHORISED EXPENDITURE FOR DECEMBER 2016**

3/2/4/1/17 (U) /ml

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** the report by the Executive Director: Financial Services regarding fruitless, wasteful, irregular and unauthorized expenditure for December 2016, be noted.

**M59/01/2017**

**MPAC: UNFORESEEN AND UNAVOIDABLE EXPENDITURE- PROOF OF NECESSARY ADJUSTMENT BUDGET EXPENDITURE FOR DECEMBER 2016**

3/2/4/1/17 (U)

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** the report by the Executive Director: Financial Services regarding unforeseen and unavoidable expenditure for December 2016, be noted.

**M60/01/2017**

**MPAC: QUARTERLY REPORT: DISCIPLINARY ACTIONS INSTITUTED IN TERMS OF MFMA: OCTOBER TO DECEMBER 2016**

4/6/8 (L) /yb

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** note be taken that there were no disciplinary actions instituted in terms of the MFMA for the period October to December 2016.

**M62/01/2017**

**MPAC: UNFORESEEN AND UNAVOIDABLE EXPENDITURE - PROOF OF NECESSARY ADJUSTMENT BUDGET EXPENDITURE FOR OCTOBER 2016**

3/2/4/1/17 (U)

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** the report by the Executive Director: Financial Services regarding unforeseen and unavoidable expenditure for October 2016, be noted.



**M63/01/2017**

**MPAC: FRUITLESS, WASTEFUL, IRREGULAR AND UNAUTHORIZED EXPENDITURE FOR OCTOBER 2016**

3/2/4/1/17 (U)

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** the report by the Executive Director: Financial Services regarding fruitless, wasteful, irregular and unauthorized expenditure for October 2016, be noted.

**M64/01/2017**

**MPAC: QUARTERLY REPORT: JULY TO SEPTEMBER 2016**

3/2/4/1/17 (U)

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** the Quarterly Report for the period July to September 2016 as submitted by the Executive Director: Financial Services, be noted.

**M66/01/2017**

**COUNCIL ARRANGEMENTS: SCHEDULE FOR THE MAYORAL OUTREACH MEETINGS FOR THE YEAR 2017**

2/3/3/1 (S)

**RESOLVED BY THE EXECUTIVE MAYOR**

1. **THAT** the following scheduled dates for Mayoral Outreach meetings for 2017, be considered:

<b>Month</b>	<b>Mayoral Outreach Meetings</b>
January 2017	
February 2017	26 February 2017
March 2017	
April 2017	23 April 2017
May 2017	
June 2017	25 June 2017
July 2017	
August 2017	27 August 2017
September 2017	
October 2017	29 October 2017
November 2017	
December 2017	10 December 2017