



**STEVE TSHWETE LOCAL MUNICIPALITY**

# **MINUTES**

OF A SPECIAL

# **COUNCIL**

MEETING HELD ON

**TUESDAY, 27 JUNE 2017**

MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN  
THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON  
27 JUNE 2017 AT 10:01

**PRESENT**

**Councillors**

Cllr S M Malepeng – Acting Executive Mayor  
Cllr A M Mabena  
Cllr S D Nkadimeng  
Cllr M J Kgalema  
Cllr M T E Mnguni  
Cllr J M Mitchell  
Cllr D J Motsepe  
Cllr L K Mahlangu  
Cllr R G Mamogale  
Cllr A B Marumo  
Cllr P M Masilela  
Cllr Musa Masina  
Cllr M N Mathibela  
Cllr M Mbatiwe  
Cllr N C Mkhuma  
Cllr T P Mnisi  
Cllr T N Morufane  
Cllr T P Motau  
Cllr T S Motloung  
Cllr T E Motsepe  
Cllr M C Mphego  
Cllr D L Paul  
Cllr M J Sekgwele

Cllr M M Skhosana  
Cllr D J Skhosana  
Cllr T R Vilakazi  
Ald R M Xaba  
Cllr L J N Zondo  
Cllr E M Bruiners  
Cllr H G De Klerk  
Ald E du Toit  
Cllr J Dyason  
Cllr A S Grobler  
Cllr P Mobango  
Cllr S M Mogola  
Cllr H F Niemann  
Cllr T N Van Zyl  
Cllr K J Phasha  
Cllr J P Pretorius  
Cllr G H E Romijn  
Cllr S J Roos  
Cllr P N Sithole  
Cllr A Struwig  
Cllr D A Stuurman  
Cllr S Wait  
Cllr J P Duvenage  
Cllr K P J Uys

**Absent**

Cllr J Matshiane  
Cllr L C Masemola

**Officials**

Mr S M Mnguni	(Acting Municipal Manager)
Ms E Wassermann	(Executive Director: Financial Services)
Mr S Mothiba	(Acting Executive Director: Corporate Services)
Mr M Mahamba	(Acting Executive Director: Infrastructure Services)
Ms C Hlatshwayo	(Executive Director: Community Services)
Mr M Masilela	(Director: Legal & Administration)
Ms M Komane	(Chief Administrative Officer)
Ms L Skosana	(Clerk Grade 1)
Ms D Pillay	(Clerk Grade 2)

**1 OPENING**

- 1.1 The Speaker welcomed everybody and declared the meeting open.
- 1.2 The meeting took note that Cllr S M Malepeng will be the Acting Executive Mayor for this meeting.

**2 APPLICATION FOR LEAVE OF ABSENCE**

2.1 Application for leave of absence in terms of Section 13 (1) of the Rules of Order

**Resolved**

2.1.1 **THAT** note be taken that Cllrs/Ald, M A Masina, E Sebesho, N J Mithombeni, M Hadebe, P Mailola, A Mangqotywa and C Mosoma and have applied for leave of absence and their leave were approved due to other obligations.

2.2 Application for leave of absence in terms of Section 13 (2) of the Rules of Order

- 2.2.1 Cllr A M Mahlangu
- 2.2.2 Cllr J Skosana

**3 DISCLOSURE OF INTEREST**

3.1 None

**4 CONSIDERATION OF THE ATTACHED REPORTS**

8/7

**REPORT OF THE 11<sup>th</sup>/2017 MAYORAL COMMITTEE HELD ON**  
**14 JUNE 2017**

**NON DELEGATED POWERS**

*Upon request by the Acting Executive Mayor, it was*

**RESOLVED BY COUNCIL**

*THAT the report by the Executive Mayor in respect of items SC02 & SC05/06/2017 be considered.*

**SC02/06/2017**

**PERSONNEL: LONG SERVICES BONUS**

4/5/2/9 (C)/yb

**RESOLVED BY COUNCIL**

- 1 **THAT** Council take note of the report by the Acting Executive Director: Corporate Services on the SALGBC Circular regarding the Mpumalanga Conditions of Services Agreement.
- 2 **THAT** the five (5) years' long service recognition date be the date that the employee served five (5) years in the municipality after 01 October 2013.
- 3 **THAT** employees who qualify for five (5) working days after 01 October 2013 be credited with the leave days.
- 4 **THAT** these employees be given twelve (12) months until 30 June 2018 to either encash or take the leave.
- 5 **THAT** current employees who did not take or encash the long service leave days be allowed the opportunity to either take or encash the leave by 30 June 2018, failing which it be automatically encashed.
- 6 **THAT** should an employee wish to take the leave, it be subject to operational requirements.
- 7 **THAT** all new employees who receive long service leave days, it be administered strictly according to the conditions of service agreement.
- 8 **THAT** all affected employees be informed of this Council decision.

97

SC05/06/2017

**FINANCES: SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN (SDBIP)  
2017/2018 FINANCIAL YEAR**

5/1/11 (B)/ls

**RESOLVED BY COUNCIL**

- 1 **THAT** Council take note of the report by the Executive Director: Financial Services regarding the Service Delivery and Budget Implementation Plan (SDBIP) for the 2017/2018 financial year.
- 2 **THAT** the SDBIP as contained in ANNEXURE A be considered and approved by Council to be implemented as from 1 July 2017.
- 3 **THAT** the SDBIP be made public within fourteen (14) days from approval.

AM

DELEGATED POWERS

*Upon request by the Acting Executive Mayor, it was*

**RESOLVED BY COUNCIL**

*THAT Council take note of Resolutions SM01; 03 & SM04/06/2017 taken by the Executive Mayor in terms of Delegated Powers.*

AM

**REPORT OF THE 12<sup>th</sup>/2017 MAYORAL COMMITTEE HELD ON  
22 JUNE 2017**

**NON DELEGATED POWERS**

*Upon request by the Acting Executive Mayor, it was*

**RESOLVED BY COUNCIL**

*THAT the report by the Executive Mayor in respect of items SC06/07/08;11;12;14;16;18;19;20;24;25;26 & SC27/06/2017 be considered.*

**SC06/06/2017**

**LAND: APPLICATIONS TO LEASE COUNCIL'S LAND FOR PURPOSES OF EXISTING CELLULAR MASTS**

7/2/1/3 (T)/yb

[MM 95700, 115263]

**RESOLVED BY COUNCIL**

1. **THAT** on a request by the Acting Executive Mayor, this matter be deferred to the next Special Council meeting.

**SC07/06/2017**

**LAND: APPLICATION TO LEASE THE SQUASH COURTS AT KEES TALJAARD STADIUM**

7/2/1/3 (T)/yb

[MM 134222]

**RESOLVED BY COUNCIL**

1. **THAT** on a request by the Acting Executive Mayor, this matter be deferred to the next Special Council meeting.

**SC08/06/2017**

**LAND: APPLICATION TO LEASE A PORTION OF THE REMAINDER OF PORTION 27 OF THE FARM MIDDELBURG TOWN AND TOWNLANDS NEXT TO PORTION 148 FOR VEGETABLE GARDEN PURPOSES**

7/2/3/2 (T)/yb

**RESOLVED BY COUNCIL**

1. **THAT** on a request by the Acting Executive Mayor, this matter be deferred to the next Special Council meeting.

SC11/06/2017

**DRAFT INTEGRATED WASTE MANAGEMENT PLAN REVIEW**

16/5/2 (C)/yb

**RESOLVED BY COUNCIL**

- 1 **THAT** Council take note of the report by the Executive Director: Community Services on the reviewed Integrated Waste Management Plan.
- 2 **THAT** Council approve and adopt the reviewed Integrated Waste Management Plan attached herein as **ANNEXURE B** to the Agenda of the Mayoral Committee.
- 3 **THAT** the Integrated Waste Management Plan be submitted to the MEC responsible for waste management in the Province for endorsement.
- 4 **THAT** the endorsed Integrated Waste Management Plan be included in the Integrated Development Plan of the Municipality.
- 5 **THAT** since the projects stated in Table 15 are not funded over the next five (5) years, then same be referred to the Medium Term Revenue and Expenditure Framework (MTREF) for consideration and implementation.
- 6 **THAT** the Acting Executive Director: Infrastructure Services be requested to interact with the Jamaican Government for the purpose of getting detailed information whether a study tour can be undertaken with regards to the Greenest Town.

SC12/06/2017

**LAND: APPLICATION TO LEASE BADMINTON HALL AT KEES TALJAARD STADIUM**

7/2/1/3 (T)/yb

[MM 132272]

**RESOLVED BY COUNCIL**

1. **THAT** on a request by the Acting Executive Mayor, this matter be deferred to the next Special Council meeting.

SC14/06/2017

**LAND: RESCISSION OF COUNCIL RESOLUTION C16/11/2014 - SERVITUDE OVER REMAINDER OF PORTION 6 OF THE FARM GRASFONTEIN 199 IS**

16/2/2 (T)/yb

**RESOLVED BY COUNCIL**

1. **THAT** on a request by the Acting Executive Mayor, this matter be deferred to the next Special Council meeting.

AM.



**SC16/06/2017**

**TOWN PLANNING: CATEGORISATION OF LAND DEVELOPMENT AND LAND USE APPLICATIONS IN TERMS OF SPLUMA**

1/1/1/74 (H)/yb

**RESOLVED BY COUNCIL**

1. **THAT** on a request by the Acting Executive Mayor, this matter be deferred to the next Special Council meeting.

**SC18/06/2017**

**DISPOSAL OF CONFISCATED GOODS FROM ILLEGAL HAWKERS**

14/1/1/1/1 (F)/yb

**RESOLVED BY COUNCIL**

1. **THAT** on a request by the Acting Executive Mayor, this matter be deferred to the next Special Council meeting.

**SC19/06/2017**

**PERSONNEL: FINANCIAL STAFF WELLNESS**

9/2/1 (T)/yb

**RESOLVED BY COUNCIL**

1. **THAT** note be taken of the report by the Acting Executive Director: Corporate Services on the agreement between SAMWU and Mafori Financial Services and the proposal made by Payment Solutions Mzansi.
2. **THAT** note be taken of the request received from SAMWU as contained in **ANNEXURE C** to the Agenda of the Mayoral Committee for Council to implement the services and products to their members.
3. **THAT** the request from SAMWU be approved in principle only subject to the following conditions:
  - 3.1 **That** the Municipality be part of the negotiations between SAMWU, Payment Solutions Mzansi and Mafori Credit Rescue in order to assist with the assessment of the practicability of the proposal and to address all issues outlined in the report, but not be a party to any such agreement.
  - 3.2 **That** Payment Solutions Mzansi provide information on the formal processes to be undertaken for purposes of debt consolidation, as well as its registrations or accreditation as debt-counselors, credit bureau or financial services providers.
  - 3.3 **That** the implementation of this programme be at no cost to the employer (Municipality) and employee.

AA1

- 3.4 **That** the info slip electronic distribution of forms to employees be excluded from the agreement between SAMWU and Payment Solutions Mzansi.
- 3.5 **That** the Acting Municipal Manager be authorized to sign the Service Level Agreement once the consultation between the Municipality, Payment Solutions Mzansi, Mafori Credit Rescue and SAMWU have been concluded by ensuring that all issues raised in the report have been clarified and done within legal framework.

**SC20/06/2017**

**REPORT ON THE ROADS AND STORMWATER INFRASTRUCTURE POLICY**

16/3/1 (C)/yb

**RESOLVED BY COUNCIL**

1. **THAT** Council take note of the report by the Acting Executive Director: Infrastructure Services on the draft Roads and Stormwater Infrastructure Policy.
2. **THAT** Council approve and adopt the Roads and Stormwater Infrastructure Policy attached as **ANNEXURE A** to the Agenda of the Mayoral Committee.
3. **THAT** a Workshop for all Councillors be arranged on the Roads and Stormwater Infrastructure Policy.

**SC24/06/2017**

**BUDGET-RELATED POLICIES 2017/2018: SUPPLY CHAIN MANAGEMENT**

**POLICIES**

8/1/P (U) /dp

**RESOLVED BY COUNCIL**

1. **THAT** the Supply Chain Management Policy be approved to be implemented from 1 July 2017.
2. **THAT** the Infrastructure Procurement and Delivery Management Policy with amendments be approved to be implemented from 1 July 2017.

**SC25/06/2017**

**LAND: PROPOSAL TO PURCHASE A PORTION OF ERF 1/1282 MIDDELBURG FOR FAST FOOD FRANCHISE**

7/2/3/2/3 (T/yb)

**RESOLVED BY COUNCIL**

1. **THAT** on a request by the Acting Executive Mayor, this matter be deferred to the next Special Council meeting.

BM

**SC26/06/2017**

**PMS: PERFORMANCE ASSESSMENT FOR MANAGERS**

3/5 (B) /dp

**RESOLVED BY COUNCIL**

1. **THAT** the report on the performance assessment for Managers, be noted.
2. **THAT** the results of the performance assessment of the two Managers for 2015/2016 be noted and acknowledged.
3. **THAT** the Managers be remunerated in line with the outcomes of the performance assessment.

**SC27/06/2017**

**PMS: DRAFTS OF THE ANNUAL PERFORMANCE AGREEMENTS FOR THE ACTING MUNICIPAL MANAGER AND ALL SENIOR MANAGERS**

3/5 (S)

**RESOLVED BY COUNCIL**

1. **THAT** the drafts of the annual performance agreements and plans attached as **ANNEXURE A** to the Agenda of the Mayoral Committee for the Acting Municipal Manager and all Senior Managers, be noted.
2. **THAT** the final performance agreements and plans be concluded within one month after the beginning of the 2017/2018 financial year.
3. **THAT** the compulsory KPI's attached as **ANNEXURE B** to the Agenda of the Mayoral Committee which will be applicable for all Senior Managers be acknowledged.
4. **THAT** Councillors be granted the opportunity to give inputs on the Plans until 15 July 2017 to the relevant MMC's.

DELEGATED POWERS

*Upon request by the Acting Executive Mayor, it was*

**RESOLVED BY COUNCIL**

*THAT Council take note of Resolutions SM09; 10;13;15;17;21;22 & SM23/06/2017 taken by the Executive Mayor in terms of Delegated Powers.*

**4 CLOSURE**

**Meeting adjourned at 10:10**

**SIGNED AT MIDDELBURG ON** 27.7.2017

**SPEAKER** \_\_\_\_\_

