

STEVE TSHWETE LOCAL MUNICIPALITY

AGENDA

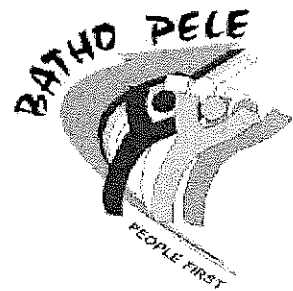
OF THE

SPECIAL COUNCIL

MEETING

DATE - 25 APRIL 2017

TIME : 15:00



STEVE TSHWETE LOCAL MUNICIPALITY

NOTICE IS HEREBY GIVEN THAT A SPECIAL COUNCIL MEETING WILL BE HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDING, MIDDELBURG ON TUESDAY, 25 APRIL 2017 AT 15:00


ACTING MUNICIPAL MANAGER

A G E N D A

- 1 OPENING
- 2 APPLICATION FOR LEAVE OF ABSENCE
- 3 DISCLOSURE OF INTEREST
- 4 REPORTS OF EXECUTIVE MAYOR
 - 4.1 SPECIAL MAYORAL COMMITTEE HELD ON 20 APRIL 2017
- 5 CLOSURE

REPORT OF THE

**SPECIAL MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDINGS, MIDDELBURG MPUMALANGA,
ON**

2017/04/20

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NON DELEGATED POWERS

SC02/04/2017

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SC02/04/2017

FINANCES: FINANCIAL QUARTERLY REPORT: MARCH 2017

9/2/1 (U)

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 **THAT** the quarterly report on the implementation of the budget and the financial affairs for the municipality referred to in Section 52(d) of the MFMA for the quarter ending 31 March 2017, be noted.
- 2 **THAT** permission be granted to the Executive Director: Financial Services to submit the report in both an electronic and hard copy format to the National and Provincial Treasuries within five working days after tabling in the Council.
- 3 **THAT** permission be granted to the Executive Director: Financial Services to place the quarterly report on the municipal website for the quarter ending 31 March 2017.

SC03/04/2017

FINANCES: DETERMINATION OF UPPER LIMITS, SALARIES, ALLOWANCES AND BENEFITS

5/11/1/1 (C)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the determination of upper limits of salaries, allowance and benefits of Councillors applicable from 1 July 2016 and that Council is still Grade 4 (66.66 points).
2. **THAT** it be confirmed that sufficient funds are budgeted for to implement the upper limits from 1 July 2016.
3. **THAT** the attached **ANNEXURE B** to the Agenda of the Mayoral Committee be completed by each Councillor to structure his/her package for a travel allowance.
4. **THAT** the attached **ANNEXURE C** to the Agenda of the Mayoral Committee be completed by Councillors who did not submit the form or when the details submitted has changed.
5. **THAT** the forms be submitted to the Finance Department by 19 May 2017, failure which the existing travel allowances be removed to the basic salary.
6. **THAT** the upper limits as set out in Notice No.313 of 03 April 2017 as published in Government Gazette No.40763 be approved for implementation effective from 01 July 2016.
7. **THAT** an application for concurrence be submitted to the MEC responsible for Local Government in the Province before the implementation of the determination.

8. **THAT** the Acting Municipal Manager to submit a further report on the policy on the allocation of Tools of Trade.

SC04/04/2017

PMS: PERFORMANCE ASSESSMENT FOR EXECUTIVE DIRECTORS

3/5 (S)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the report on the performance assessment for the Acting Municipal Manager and the Executive Directors, be noted.
2. **THAT** the following results of the performance assessment of the Acting Municipal Manager and the Executive Directors (year of assessment being 2015/2016), be noted and acknowledged:

S/ N	Incumbent Position	Period under assessment	Total score
1	Acting Municipal Manager	2015/2016	68.8%
2	Executive Director : Community Service	2015/2016	61.12%
3	Executive Director : Financial Services	2015/2016	63.64%
4	Acting Executive Director : Corporate Services	2015/2016	49.16%
5	Acting Executive Director : Infrastructure Services	2015/2016 (six months)	61.64%

3. **THAT** the Acting Municipal Manager and the Executive Directors be remunerated in line with the outcomes of the performance assessment.