

# NON delegated powers

**C04/09/2016**

**FIREARMS POLICY REVIEW**

14/1/1/3/2 (C)/yb

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council take note of the report by the Executive Director: Community Services on the reviewed Firearms Policy.
- 2 **THAT** Council approve the reviewed Firearms Policy attached as **ANNEXURE C** to the report.
- 3 **THAT** the approved policy be submitted to Council's insurers to ensure that Council is comprehensively covered.
- 4 **THAT** Council Resolution C12/09/2013 be rescinded.
- 5 **THAT** the Deputy Director: Traffic and Security Services be appointed as a responsible person for firearms.
- 6 **THAT** the Registrar of Firearms be informed accordingly of the appointment.
- 7 **THAT** the Accounting Officer be authorised to effect cosmetic amendments to the policy, if necessary.

**C07/09/2016**

**FINANCES: LOCAL GOVERNMENT : UPPER LIMIT OF TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS**

1/1/2/6 (C)/yb

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council take note of the report on the upper limits of total remuneration packages payable to Municipal Managers and Managers directly accountable to Municipal Managers.
- 2 **THAT** the Acting Municipal Manager; Acting Executive Director: Corporate Services and Acting Executive Director: Infrastructure Services be remunerated according to the upper limits as per the Gazette for grade 5.
- 3 **THAT** the Executive Director: Financial Services, Executive Director: Community Services and Deputy Municipal Manager's packages be adjusted with a cost to living increase of 6%.
- 4 **THAT** a workshop on the upper limits of total remuneration packages payable to Municipal Managers and Managers directly accountable to Municipal Managers be arranged for Councillors and leadership of the labour force which will amongst others encompass how grading happens.

- 5 **THAT** the information regarding the workshop in paragraph 4 above be cascaded to the staff.

**C10/09/2016**

**FINANCES : 2015/2016 DRAFT ANNUAL REPORT**

3/4 (B)/ls

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council take note of the draft 2015/2016 Annual report as submitted in terms of Section 127 (2) of the Municipal Finance Management Act, 2003 and that this report be:
  - 1.1 Made public for comments by the community;
  - 1.2 Submitted to the Municipal Public Accounts Committee (MPAC) for consideration and recommendations to Council;
  - 1.3 Submitted to the Auditor-General, the Provincial Treasury and the Department of Co-operative Governance and Traditional Affairs;
- 2 **THAT** a further report be submitted after the above has been exhausted and final opinion from the Auditor-General.

**C11/09/2016**

**SECURITY PLAN TO PREVENT LAND INVASION IN NEWTOWN**

13/4/3/1 (F)/yb

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council take note of the report by the Executive Director: Community Services and Resolution M18/09/2014.
- 2 **THAT** Council take note of the progress report on the Security Plan for Newtown as elaborated in this report by the Executive Director: Community Services.
- 3 **THAT** Council take note of the security options by the Executive Director: Community Services on Newtown.
- 4 **THAT** four officers be deployed during weekends, and holidays focusing strictly on the existing Newtown and Newtown Phase 1.  $4 \times 168 = 672$  hours per month.
- 5 **THAT** Council take note of the financial implications relating to the overtime that the officers will have to work.
- 6 **THAT** the multi-year budget and the IDP be adjusted for this purpose over a 5 year period.

- 7 **THAT** the overtime option 3 be approved.
- 8 **THAT** the overtime roster be drafted to determine fairness to all employees.
- 9 **THAT** a shift system for Law Enforcement Officers be facilitated by the Acting Executive Director: Corporate Services.
- 10 **THAT** the Acting Executive Director: Corporate Services be requested to arrange an inspection in loco on the project in Newtown.

**C14/09/2016**

**FINANCES: AMENDMENT BUDGET: UPGRADING OF MHLUZI OFFICES**

5/1/1/10 (D) /dp

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** the report by the Acting Executive Director: Infrastructure Services, be noted.
- 2 **THAT** the following project deliverables and the project name be amended:

<b>Program Name</b>	<b>Project Deliverables</b>	<b>Project Output</b>	<b>Amount</b>
Safeguard municipal assets	Erection of 350m security fence at Mhluzi offices, HEDC and Reabota	Fences at Mhluzi offices	R300 000,00

- 3 **THAT** note be taken that the funding source will stay the same and it will still be utilized for the Mhluzi Offices.
- 4 **THAT** an investigation be made on the possibilities to make provision on the budget to fence off the Post Office in Mhluzi as well as the nearby ablution facilities.

**C16/09/2016**

**COUNCIL ARRANGEMENTS: ESTABLISHMENT OF COUNCIL COMMITTEES**

3/2/3/1 (M)/ls

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** all previous resolutions regarding the delegation of Councillors to serve on Committees and Structures, be rescinded.
- 2 **THAT** in terms of Section 79 of the Structures Act, Council establish the following Council Committees:
  - 2.1 Municipal Public Accounts Committee with eleven (11) Members.
  - 2.2 Rules and Ethics Committee with seven (7) Members.

- 2.3 Six (6) Political Monitoring Committees with seven (7) Members.
- 3 **THAT** the following Terms of Reference for Council Committees as attached to the Agenda of the Mayoral Committee, be approved:
- 3.1 Municipal Public Accounts Committee
- 3.2 Rules and Ethics Committee
- 3.3 Monitoring Committees
- 4 **THAT** the following Chairpersons in accordance with Schedule 3 of the Structures Act be elected:

<b>NAME OF COUNCIL COMMITTEE</b>	<b>CHAIRPERSON OF COUNCIL COMMITTEE</b>
Municipal Public Accounts Committee	Cllr _____
Rules and Ethics Committee	Cllr _____
Corporate and Support Services Monitoring Committee	Cllr _____
Financial Services Monitoring Committee	Cllr _____
Infrastructure Development Services Monitoring Committee	Cllr _____
Spatial Development & Human Settlement Monitoring Committee	Cllr _____
Community Safety Monitoring Committee	Cllr _____
Arts, Culture & Environmental Health Monitoring Committee	Cllr _____

- 5 **THAT** in order to ensure fair representation of all political parties on Council Committees the Formula mentioned in the report be utilized to determine the allocation of seats on Council Committees.
- 6 **THAT** in view of the fact that the number of seats of each political party on a Council Committee are determined, the whips of the parties nominate their representatives whereafter Council confirm such nomination.
- 7 **THAT** the following Councillors serve on the under mentioned Section 79 Council Committees:
- 7.1 Municipal Public Accounts Committee
- 7.1.1 (Chairperson is elected by Council) - Chairperson
- 7.1.2 \_\_\_\_\_ - ANC
- 7.1.3 \_\_\_\_\_ - ANC
- 7.1.4 \_\_\_\_\_ - ANC

- 7.1.5 \_\_\_\_\_ - ANC
- 7.1.6 \_\_\_\_\_ - ANC
- 7.1.7 \_\_\_\_\_ - DA
- 7.1.8 \_\_\_\_\_ - DA
- 7.1.9 \_\_\_\_\_ - DA
- 7.1.10 \_\_\_\_\_ - EFF
- 7.1.11 \_\_\_\_\_ - FF+

7.2 Rules and Ethics Committee

- 7.2.1 (Chairperson is elected by Council) - Chairperson
- 7.2.2 \_\_\_\_\_ - ANC
- 7.2.3 \_\_\_\_\_ - ANC
- 7.2.4 \_\_\_\_\_ - ANC
- 7.2.5 \_\_\_\_\_ - DA
- 7.2.6 \_\_\_\_\_ - DA
- 7.2.7 \_\_\_\_\_ - EFF

7.3 Corporate and Support Services Monitoring Committee

- 7.3.1 (Chairperson is elected by Council) - Chairperson
- 7.3.2 \_\_\_\_\_ - ANC
- 7.3.3 \_\_\_\_\_ - ANC
- 7.3.4 \_\_\_\_\_ - ANC
- 7.3.5 \_\_\_\_\_ - DA
- 7.3.6 \_\_\_\_\_ - DA
- 7.3.7 \_\_\_\_\_ - EFF

7.4 Arts, Culture & Environmental Health Monitoring Committee

- 7.4.1 (Chairperson is elected by Council) - Chairperson
- 7.4.2 \_\_\_\_\_ - ANC
- 7.4.3 \_\_\_\_\_ - ANC
- 7.4.4 \_\_\_\_\_ - ANC

- 7.4.5 \_\_\_\_\_ - DA
- 7.4.6 \_\_\_\_\_ - DA
- 7.4.7 \_\_\_\_\_ - EFF

7.5 Financial Services Monitoring Committee

- 7.5.1 (Chairperson is elected by Council) - Chairperson
- 7.5.2 \_\_\_\_\_ - ANC
- 7.5.3 \_\_\_\_\_ - ANC
- 7.5.4 \_\_\_\_\_ - ANC
- 7.5.5 \_\_\_\_\_ - DA
- 7.5.6 \_\_\_\_\_ - DA
- 7.5.7 \_\_\_\_\_ - EFF

7.6 Infrastructure Development Services Monitoring Committee

- 7.6.1 (Chairperson is elected by Council) - Chairperson
- 7.6.2 \_\_\_\_\_ - ANC
- 7.6.3 \_\_\_\_\_ - ANC
- 7.6.4 \_\_\_\_\_ - ANC
- 7.6.5 \_\_\_\_\_ - DA
- 7.6.6 \_\_\_\_\_ - DA
- 7.6.7 \_\_\_\_\_ - EFF

7.7 Spatial Development & Human Settlement Monitoring Committee

- 7.7.1 (Chairperson is elected by Council) - Chairperson
- 7.7.2 \_\_\_\_\_ - ANC
- 7.7.3 \_\_\_\_\_ - ANC
- 7.7.4 \_\_\_\_\_ - ANC
- 7.7.5 \_\_\_\_\_ - DA
- 7.7.6 \_\_\_\_\_ - DA
- 7.7.7 \_\_\_\_\_ - EFF

7.8 Community Safety Monitoring Committee

7.8.1	<u>(Chairperson is elected by Council) -</u>	Chairperson
7.8.2	_____	- ANC
7.8.3	_____	- ANC
7.8.4	_____	- ANC
7.8.5	_____	- DA
7.8.6	_____	- DA
7.8.7	_____	- EFF

- 8 **THAT** the authority to nominate Full Time Councillors to serve on Forums and Structures be delegated to the Executive Mayor.
- 9 **THAT** an investigation be conducted on the future establishment of Section 80 Committees and if necessary a further report be submitted for consideration.

**C17/09/2016**

**COUNCIL ARRANGEMENTS: SCHEDULE FOR COUNCIL, MAYORAL COMMITTEE AND COUNCIL COMMITTEE MEETINGS FOR REMAINDER OF THE 2016/2017 FINANCIAL YEAR**

3/2/2/3 & 3/2/3/1 (B)/ls

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council take note that the Speaker determined the following dates, venue and time for Council meetings during 2016/2017 financial year:

MEETING	DATE	VENUE	TIME
Ordinary Council	27 September 2016	Council Chamber	15:00
Special Council	25 October 2016	Council Chamber	15:00
Ordinary Council	29 November 2016	Council Chamber	15:00
Ordinary Council	24 January 2017	Council Chamber	15:00
Special Council	28 February 2017	Council Chamber	15:00
Ordinary Council	28 March 2017	Council Chamber	15:00
Special Council	25 April 2017	Council Chamber	15:00
Ordinary Council	30 May 2017	Council Chamber	15:00
Special Council	27 June 2017	Council Chamber	15:00



- 2 **THAT** Council take note that the Executive Mayor determined the following dates for Mayoral Committee meetings during the 2016/2017 financial year as well as the closing dates for submission of items other than the Monthly Financial Control item:

<i>1<sup>st</sup> Mayoral Committee</i>		<i>2<sup>nd</sup> Mayoral Committee</i>	
<i>Closing date for items</i>	<i>Date of Mayoral Committee meeting</i>	<i>Closing dated for items</i>	<i>Date of Mayoral Committee meeting</i>
30/09/2016	13/10/2016	07/10/2016	20/10/2016
03/11/2016	10/11/2016	10/11/2016	17/11/2016
01/12/2016	08/12/2016	-	-
03/01/2017	12/01/2017	12/01/2017	19/01/2017
01/02/2017	09/02/2017	08/02/2017	16/02/2017
02/03/2017	09/03/2017	09/03/2017	16/03/2017
03/04/2017	13/04/2017	12/04/2017	20/04/2017
04/05/2017	11/05/2017	11/05/2017	18/05/2017
26/05/2017	08/06/2017	15/06/2017	22/06/2017

- 3 **THAT** the following schedule of dates for the 2016/2017 financial year for Section 79 Political Monitoring Committees be determined:

Section 79 Political Portfolio Committee	Oct 2016	Dec 2016	Feb 2017	Apr 2017	Jun 2017
Arts, Culture & Environmental Health Monitoring Committee (Time: 10:00)	4	6	7	4	6
Community Safety (Time: 14:00)	4	6	7	4	6
Financial Services (Time: 10:00)	5	7	8	5	7
Corporate and Support Services (Time: 14:00)	5	7	8	5	7
Spatial Development and Human Settlement (Time: 10:00)	6	8	9	6	8
Infrastructure Development Services (Time: 14:00)	6	8	9	6	8

- 4 **THAT** the following dates for MPAC meetings during the 2016/2017 financial year be determined:

11 October 2016  
 15 November 2016  
 13 December 2016  
 10 January 2017  
 14 February 2017  
 14 March 2017  
 11 April 2017  
 16 May 2017  
 13 June 2017

- 5 **THAT** the following dates for Rules and Ethics Committee meetings during the 2016/2017 financial year be determined:

22 November 2016  
 17 January 2017  
 21 March 2017  
 23 May 2017

**C18/09/2016**

**IMPROVEMENT OF NATIONAL ROUTE 11 SECTION 09 FROM HENDRINA TO HENDRINA POWER STATION - LAND ACQUISITION**

15/4/1 (F)iec

[MM 116462]

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council confirm that the portion of Portion 1 of Erf 213 Hendrina identified on **ANNEXURE A** and measuring approximately 122m<sup>2</sup> in extent and an area to be determined on Portion 6 of the farm Grasfontein 199 IS is not needed to render a minimum level of basic municipal services and that the property will not be required for the municipality's own use at a later stage.
- 2 **THAT** the Accounting Officer be authorized to alienate the property as an unsolicited bid in terms of Section 44 of the Council's Supply Chain Management Policy.
- 3 **THAT** all costs including, but not limited to, transfer costs, advertisement costs, all related town planning, subdivisional, rezoning, consolidation and registration costs involved with the transfer and/or the alienation of the property be for the cost of the applicant.
- 4 **THAT** a written Deed of Donation be concluded with the applicant on condition that the land is used solely for purposes of a traffic circle.
- 5 **THAT** the proposed sale of the property be advertised in terms of Section 79 (18) of the Local Government Ordinance 17 of 1939, as amended, read together with Section 21 of the Municipal Systems Act 32 of 2000 as amended, Section 113 of the Municipal Finance Management Act 56 of 2003 and Section 44 of the Council's Supply Chain Management Policy.

- 6 **THAT** the expected loss of R30/m<sup>2</sup> for an area still to be determined, on portion 6 of the farm Grasfontein 199IS and R10 858,00 on Erf 213 portion 1 Hendrina be recognized in the statement of financial performance.
- 7 **THAT** the properties be removed from the property, plant and equipment register once the deed of donation has been signed by both parties.

**C19/09/2016**

**PMS: SIGNED 2016/2017 PERFORMANCE AGREEMENTS BY THE ACTING MUNICIPAL MANAGER AND THE SECTION 57 MANAGERS**

3/5 (D)/dp

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** the Municipal Performance Plan, as approved in the 2016/2017 IDP attached as **ANNEXURE A**, be noted.
- 2 **THAT** the Performance Agreements of the Acting Municipal Manager and the Section 57 managers for the 2016/2017 financial year attached as **ANNEXURE B**, be noted.

**C20/09/2016**

**COUNCIL ARRANGEMENTS: ESTABLISHMENT OF WARD COMMITTEES WITHIN STEVE TSHWETE LOCAL MUNICIPALITY**

3/2/6/1 (D) /dp

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** the Municipality establish Ward Committees to all 29 Wards within Steve Tshwete Local Municipality jurisdiction and the process of establishing Ward Committees to commence as from 01 October 2016.
- 2 **THAT** the Municipality to use both model of sector and geographical system when establishing Ward Committees.
- 3 **THAT** equal representatives of women and youth in Ward Committee be taken into consideration and Council reserve the right not to accept the Ward Committee which is not inclusive of the youth and women.
- 4 **THAT** the Office of the Speaker be mandated to monitor and oversee the establishment of Ward Committees.
- 5 **THAT** the Office of the Council's Whip be mandated to deploy PR Councilors to various wards.
- 6 **THAT** the Municipal Manager to allocate officials to assist with the process of establishing Ward Committees.

- 7 **THAT** an amount of R1000.00 per month be paid to Ward Committee members as the out of pocket expense.
- 8 **THAT** all the newly elected Ward Committee members to sign the Ward Committee Code of Conduct.

**C22/09/2016**

**HAND OVER REPORT BY PREVIOUS COUNCIL TO THE NEWLY ELECTED COUNCIL**

5/11/11 (C)

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

**THAT** the content of the report by the Acting Municipal Manager on the hand over report by the previous Council (period 2011-2016) to the newly elected Council in August 2016, be noted.

**C23/09/2016**

**FINANCES: STORES STOCK TAKING AT YEAR END 2015/2016**

6/1/1 (U)

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** the report by the Executive Director: Financial Services on the result of the financial year end stocktaking, be noted.
- 2 **THAT** the shortages of 54 commodities to the amount of R109 378,91 be written off against vote number 230/642 (Stores: Stock).
- 3 **THAT** the surpluses of 72 commodities to the amount of R88 457,95 be taken up against vote number 230/010 (Stores: Stock Surpluses).

**C24/09/2016**

**EMAKHAZENI LOCAL MUNICIPALITY: REQUEST FOR ASSISTANCE WITH THE SERVICES OF A PROFESSIONAL VALUER**

5/2/1 (F)

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council take note of the report by the Acting Municipal Manager on request from Emakhazeni Local Municipality for assistance with the services of a Professional Valuer.
- 2 **THAT** the Municipality attend and/or assist only on requests that are in writing for ad-hoc valuations.
- 3 **THAT** a fee structure be negotiated with Emakhazeni Local Municipality.

- 4 **THAT** a Service Level Agreement be entered into on the services to be provided.
- 5 **THAT** access be given to all relevant information that might be required such as the report for which the valuation is requested, municipal valuation, geographical information (aerial photos, etc) services, etc.
- 6 **THAT** only a condensed report and/or valuation certificate be provided.
- 7 **THAT** urgent valuations only be undertaken subject to the availability of personnel.
- 8 **THAT** Emakhazeni Local Municipality reimburse the valuers directly for travelling and subsistence claims.
- 9 **THAT** any other reimbursement fees be invoiced to Emakhazeni Local Municipality based on the time sheets submitted.
- 10 **THAT** should Emakhazeni Local Municipality fail to reimburse Council and/or the valuers, the services provided be stopped.

**C25/09/2016**

**COUNCIL ARRANGEMENTS: SALGA PROVINCIAL CONFERENCE : 5 TO 7 OCTOBER 2016**

12/2/2/1 (M)/ls

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council note the letter from SALGA regarding their Provincial Conference that will be held in Secunda from 5 to 7 October 2016.
- 2 **THAT** the following Councillors and Officials be delegated to attend the above-mentioned conference:
  - 2.1 The Executive Mayor or a Councillor delegated by him;
  - 2.2 Three (3) other Councillors as delegated by the Executive Mayor;
  - 2.3 The Municipal Manager or a Senior official delegated by him.
- 3 **THAT** the Executive Mayor be delegated to vote on behalf of the Municipality at the Conference.
- 4 **THAT** the accommodation, travelling and subsistence costs for the Executive Mayor and Councillors be allocated to vote 100/510 (Council General: Travel and Subsistence) and for the Acting Municipal Manager be allocated to vote 110/510 (Municipal Manager: Travel and Subsistence).
- 5 **THAT** the authority to vote on behalf of the municipality at future SALGA conferences be delegated to the Executive Mayor.

**C26/09/2016**

**LAND: ALIENATION OF INDUSTRIAL STANDS AT MIDDELBURG EXTENSION**

**33**

7/2/3/2/4 & 15/3/5/2 (L/nj)

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** the Acting Municipal Manager be authorised to lease the available industrial stands in Middelburg Extension 33 to the prospective applicants at the market related rentals in order to enable the Municipality to generate revenue.
- 2 **THAT** Council Resolution SC29/02/2014 regarding the sale of the said stands over the counter on the first come first serve basis be re-confirmed.

**C27/09/2016**

**HOUSING : PROPOSAL TO DIVERT THE DOORKOP CPA VILLAGE (100 EPHP UNITS): LOW COST HOUSING RDP ALLOCATION FOR THE 2016/2017 FINANCIAL YEAR**

17/5/1 (L/nj)

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** the Council take note of the challenges with regard to the Doornkop CPA project.
- 2 **THAT** the allocation for Doornkop CPA village of 100 units under Enhanced People Housing Process be diverted to Rockdale.
- 3 **THAT** paragraph 6 of Council Resolution C43/07/2016 be amended in order to give effect to the implementation of the diversion of the Doornkop project to Rockdale.
- 4 **THAT** the Mpumalanga Department of Human Settlement be requested to approve the diversion from their initial allocation.
- 5 **THAT** Council approve the transfer of 100 units under the Enhanced Peoples Housing Process (EPHP) from Doornkop CPA Village to Rockdale.
- 6 **THAT** a further report be submitted on the alienation of the stands to the beneficiaries.
- 7 **THAT** a further report be submitted on the donation of land in terms of the asset transfer regulation.
- 8 **THAT** a further report be submitted on who will be responsible for the transfer cost, sewer, water and electricity connection fees under the EPHP process.

# Delegated powers

**M03/09/2016**

**FINANCES: ANNUAL GRANT: MIDDELBURG TOURISM INFORMATION CENTRE 2016/2017 FINANCIAL YEAR**

15/16/2 (B) /ls

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** the report by the Acting Executive Director: Corporate Services regarding the possible annual grant to the Middelburg Tourism Information Centre, be noted.
- 2 **THAT** the amount of R350 000 which was budgeted for the 2016/2017 financial year, be paid to Middelburg Tourism Information Centre from vote 130/591.
- 3 **THAT** the Middelburg Tourism Information Centre submits monthly reports on the expenditure against the grant of R350 000 as required by Section 67 of the MFMA.

**M05/09/2016**

**LAND: APPLICATION TO PURCHASE ERF 6868 MHLUZI EXTENSION 4 FOR CHURCH PURPOSES**

7/2/3/3 (C)/yb

[MM 53986 97231 & 80666, 109997; 117578, 123538]

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** it be noted that the item was withdrawn by the Executive Mayor for further investigation and reporting.

**M06/09/2016**

**SUPPORT SERVICES : REVIEW OF COUNCIL'S FILE PLAN**

2/5/1/1 (Q)/ls

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council take note of the report by the Acting Executive Director: Corporate Services regarding amendments made to the subject File Plan which is attached as **ANNEXURE A** to the Agenda.
- 2 **THAT** the amended subject File Plan be approved and submitted to the Provincial Archivist for consideration.
- 3 **THAT** once approval is received from the Provincial Archivist the amended subject File Plan be implemented.



**M08/09/2016**

**APPLICATION FOR FUNDING AND ESTABLISHMENT OF AN INDUSTRIAL PARK: NODE D**

3/4 (T)/yb

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** the Accounting Officer be granted authority to apply for the funding support from the Department of Small Business Development.
- 2 **THAT** should funding be secured:
  - 2.1 **That** the industrial facility be implemented in phases.
  - 2.2 **That** there be mitigated against the possible environmental and health risks emanating from the economic activities of the industrial park.
  - 2.3 **That** a site development plan be presented to the Department: Town Planning and Human Settlements for evaluation.
  - 2.4 **That** the project be included in the Municipal annual budget before implementation thereof.
  - 2.5 **That** a cash flow forecast be done and the funding to implement the project be disbursed to the municipality according to the projected cash flow.
  - 2.6 **That** a Memorandum of Agreement be entered into between the Municipality and the Department of Small Business Development.

**M09/09/2016**

**SUPPORT SERVICES: REPORT OF THE 2015/2016 COMMUNITY SATISFACTION SURVEY**

10/3 (D)/dp

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** the report by the Acting Executive Director : Corporate Services regarding the results of the Community Satisfaction Survey which was conducted in May 2016, be noted.
- 2 **THAT** the Acting Executive Director : Corporate Services separate issues of concern and package for each Directorate to provide turn around strategy on improving them with three months from the date of this resolution.

**M12/09/2016**

**ICT DOCUMENTS: POLICIES, FRAMEWORKS AND TERMS OF REFERENCES,  
PLANS AND PROCEDURES**

6/2/1/4 (L)/yb

**RESOLVED BY THE EXECUTIVE MAYOR**

1 **THAT** paragraph 2 of Resolution M32/06/2016 be amended to read as follows:

- 1.1 Information Security Policy;
- 1.2 Information Security Plan;
- 1.3 Anti -Virus Procedure Manual;
- 1.4 Remote Access Policy;
- 1.5 Network Access and Monitoring Policy;
- 1.6 Firewall Policy;
- 1.7 Firewall Procedure Manual;
- 1.8 Backup, Retention and Replication Policy;
- 1.9 Database Access and Control Procedure Manual final;
- 1.10 Change Management and Control Policy;
- 1.11 Change Management Steering Committee;
- 1.12 Disaster Recovery Plan;
- 1.13 Governance Framework;
- 1.14 Management Framework;
- 1.15 Operational Steering Committee;
- 1.16 Project Management Steering Committee;
- 1.17 Standard Operating Procedure;
- 1.18 Steering Committee Charter;
- 1.19 Steering Committee Terms of Reference;
- 1.20 Strategic Steering Committee.

**M13/09/2016**

**COUNCIL ARRANGEMENTS: 04<sup>TH</sup>/2016 POLITICAL MONITORING  
COMMITTEE REPORT FOR THE FINANCIAL SERVICES PORTFOLIO: JUNE  
& JULY 2016**

3/2/4/1/21 (V)

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** the activities performed during April & May 2016 within the relevant Portfolio, be noted.
- 2 **THAT** the activities planned for June & July 2016 within the relevant Portfolio, be noted.

- 3 **THAT** the progress made with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Financial Services, be noted.
- 4 **THAT** the report on vacant positions, be noted.
- 5 **THAT** the progress made with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made with the implementation of Council Resolutions referred to the Executive Directorate: Financial Services, be noted.
- 7 **THAT** the report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses provided by the Executive Directorate: Financial Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** note be taken that there were no matters raised by the MMC for Financial Services regarding issues reported to him by Councillors and Community Members.
- 10 **THAT** the responses as indicated in the monitoring report by the Executive Directorate: Financial Services on matters raised in complaint and suggestion boxes, be noted.

**M15/09/2016**

**LAND: APPLICATION TO PURCHASE ERF 9968 MHLUZI EXTENSION 6 FOR RESIDENTIAL PURPOSES**

7/2/3/2/3 (T)/yb

[MM 115063]

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** note be taken of the report by the Acting Executive Director: Corporate Services.
- 2 **THAT** the applicant's application not be approved due to the reasons mentioned in the report.
- 3 **THAT** Erf 9968 Mhluzi Extension 6 be transferred to the purchaser or his deceased estate, as the case may be, in terms of the Deed of Sale concluded.

**M21/09/2016**

**STRATEGIC RISK ASSESSMENT REPORT 2016/2017 FINANCIAL YEAR**

3/5 (B)/dp

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** the item be referred back for further investigation and reporting.