

**STEVE TSHWETE LOCAL MUNICIPALITY**

# **AGENDA**

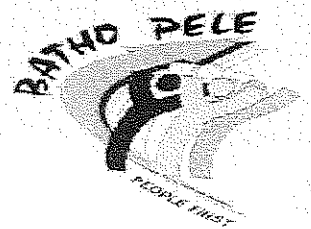
OF THE

# **SPECIAL COUNCIL**

MEETING

**DATE - 09 APRIL 2018**

**TIME: 10:00**



## **STEVE TSHWETE LOCAL MUNICIPALITY**

NOTICE IS HEREBY GIVEN THAT A SPECIAL COUNCIL MEETING WILL BE HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDING, MIDDELBURG ON MONDAY, 09 APRIL 2018 AT 10:00



**ACTING MUNICIPAL MANAGER**

# **A G E N D A**

- 1 OPENING
- 2 APPLICATION FOR LEAVE OF ABSENCE
- 3 DISCLOSURE OF INTEREST
- 4 REPORTS OF ACTING MUNICIPAL MANAGER
- 5 CLOSURE

# REPORT OF THE

**ACTING MUNICIPAL MANAGER**

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# **NON DELEGATED POWERS**

**SC01/04/2018**

**RESIGNATION OF ALD MA MASINA FROM COUNCIL**

3/1/3/2 (M)/dp

**Report by the Acting Municipal Manager**

1. Ald M A Masina, the Executive Mayor of Steve Tshwete Local Municipality has on 31 March 2018 transmitted letters to Steve Tshwete Local Municipality notifying the municipality of his resignation. The letters are attached hereto as **ANNEXURE A**.
2. The vacancy was declared with the IEC in writing and the municipality was informed that Cllr J B Tolo will replace Ald Masina as PR Councillor for the ANC.
3. The letter from the IEC is attached as **ANNEXURE B**.
4. It is therefore suggested:
  - 4.1 That the report on the resignation of Ald M A Masina from Council, be noted.
  - 4.2 That the resignation of Ald M A Masina as the Councillor and the Executive Mayor be accepted, with effect from 31 March 2018.
  - 4.3 That Council further take note that the IEC appointed Cllr J B Tolo as PR Councillor for the ANC with effect from 03 April 2018.

**Recommendation by the Acting Municipal Manager**

- 1 **THAT** the report on the resignation of Ald M A Masina from Council, be noted.
- 2 **THAT** the resignation of Ald M A Masina as the Councillor and the Executive Mayor be accepted, with effect from 31 March 2018.
- 3 **THAT** Council further take note that the IEC appointed Cllr J B Tolo as PR Councillor for the ANC with effect from 03 April 2018.



Steve Tshwete  
Local Municipality

PO Box 14 | Middelburg | 1050  
Cnr Walter Sisulu Str & Wanderers Ave  
Middelburg | Mpumalanga  
T: +27 (0)13 249 7261 | F: +27 (0)13 243 2550  
council@stlm.gov.za | mayorsecretary@stlm.gov.za

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OFFICE OF THE EXECUTIVE MAYOR

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Our reference:

The Speaker  
Steve Tshwete Local Municipality  
PO Box 14  
Middelburg  
1050

Dear Cllr A M Mabena


**RESIGNATION AS THE COUNCILLOR**

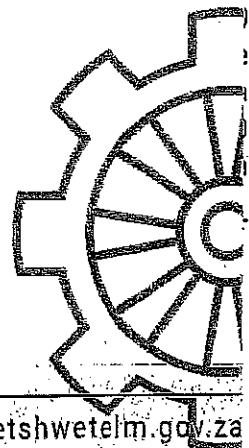
Reference is made to the above.

I hereby humbly tender my resignation as the Councillor of Steve Tshwete Local Municipality with immediate effect. However, by law my term of office will officially come to an end midnight of the 31<sup>st</sup> of March 2018.

I would like to thank the Council for having entrusted the responsibility of leading this municipality to me. As we part I would like to assure you that I am determined to respect and act in accordance with the value system of the ruling party, the African National Congress.

Yours faithfully

  
ALD M A MASINA  
29 March 2018



[www.stevetshwetelm.gov.za](http://www.stevetshwetelm.gov.za)





**SC02/04/2018**

**ELECTION OF AN EXECUTIVE MAYOR FOR STEVE TSHWETE COUNCIL**

3/1/3/2 (M)/ns

**Report by the Acting Municipal Manager**

- 1 An Executive Mayor must be elected in terms of Section 55 of the Local Government: Municipal Structures Act, Act No. 117 of 1998, in accordance with the provisions contained in Schedule 3 of the said Act read together with the Gazette, Extraordinary No. 2721 of 2016, dated 12 August 2016 as determined by the Mpumalanga Member of the Executive Council (MEC) of Co-operative Governance and Traditional Affairs (COGTA).

1.1 Nominations

The Speaker must preside at the meeting to which this Schedule applies and must call for the nominations of candidates at the meeting.

1.2 Formal Requirements

- (1) A nomination must be made on the form determined by the Acting Municipal Manager.
- (2) The form on which a nomination is made must be signed by two members of Council.
- (3) A person who is nominated must indicate acceptance of the nomination by signing either the nomination form or any other form of written confirmation.

1.3 Announcement of names of candidates

The Acting Municipal Manager must announce the names of the persons who have been nominated as candidates, but may not permit any debate.

1.4 Single candidate

If only one candidate is nominated, the person presiding must declare that candidate elected.

1.5 Election procedure

If more than one candidate is nominated -

- (a) a vote must be taken by secret ballot;
- (b) each Councillor present may cast one vote; and
- (c) the Acting Municipal Manager must declare the elected candidate who receives a majority of the votes.

- 3 **THAT** Councillor \_\_\_\_\_ be elected as Executive Mayor in terms of the Local Government: Municipal Structures Act 117 of 1998.



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council@stlm.gov.za

**NOMINATION FORM: EXECUTIVE MAYOR**

I, Cllr \_\_\_\_\_ hereby nominate Cllr \_\_\_\_\_  
as the Executive Mayor of Steve Tshwete Local Municipality.

\_\_\_\_\_  
**SIGNATURE OF PROPOSER**

\_\_\_\_\_  
**DATE**

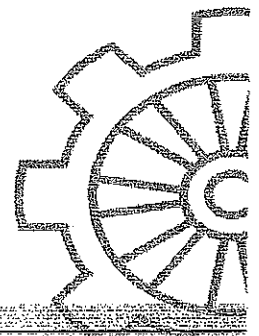
\_\_\_\_\_  
**NAME OF SECONDER**

\_\_\_\_\_  
**SIGNATURE**

I, Cllr \_\_\_\_\_ hereby accept the nomination of the Executive Mayor  
of Steve Tshwete Local Municipality.

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**





# STEVE TSHWETE LOCAL MUNICIPALITY

## APPLICATION FOR LEAVE OF ABSENCE IN TERMS OF SECTION 13(1) OF THE RULES OF ORDER\*: COUNCIL MEETINGS

The Speaker

I, Cllr \_\_\_\_\_ wish to apply for leave from the following meeting:\*

Meeting: \_\_\_\_\_

Date of meeting: \_\_\_\_\_

Due to the under mentioned:

Reason: \_\_\_\_\_

Yours faithfully

\_\_\_\_\_  
SIGNATURE OF COUNCILLOR

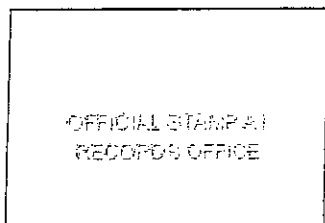
\_\_\_\_\_  
DATE

\_\_\_\_\_  
TIME

\*Kindly note that this application must be submitted at least 6 hours prior to the meeting and may be submitted as follows:

Per Hand - Records Office, 2<sup>nd</sup> Floor, Civic Centre, Middelburg

Email - leave@stlm.gov.za



### OFFICIAL USE RECORDS OFFICE

This application was received on:

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Name of official: \_\_\_\_\_

Signature of official: \_\_\_\_\_

### OFFICE OF THE SPEAKER

Above application was considered and

Approved
Disapproved

(Mark the applicable)

If disapproved, the reason: \_\_\_\_\_

Yours faithfully

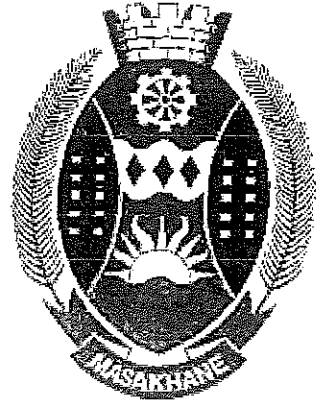
\_\_\_\_\_  
SPEAKER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
TIME

# STEVE TSHWETE LOCAL MUNICIPALITY

## PROPOSAL FORM



The Chairperson

### AMENDMENT OF MOTION OR PROPOSAL

In terms of Section 24(b) of the Rules of Order, I  
Cllr \_\_\_\_\_ proposes the following amendment:

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Yours faithfully

\_\_\_\_\_  
SIGNATURE OF MOVER

\_\_\_\_\_  
SIGNATURE OF SECONDER

\_\_\_\_\_  
DATE

Cllr \_\_\_\_\_  
NAME OF SECONDER

\_\_\_\_\_  
DATE

The above amendment was

ACCEPTED

NOT ACCEPTED

(Please mark the correct one)

\_\_\_\_\_  
SIGNATURE OF CHAIRPERSON

\_\_\_\_\_  
DATE