



STEVE TSHWETE LOCAL MUNICIPALITY

MINUTES

OF THE SPECIAL

SPECIAL COUNCIL

MEETING HELD ON

18 September 2018

03:02 pm



DRAFT: 26 SEPTEMBER 2018

MINUTES OF A SPECIAL COUNCIL MEETING HELD
IN THE COUNCIL CHAMBER, MUNICIPAL
BUILDINGS ON TUESDAY, 18 SEPTEMBER 2018
AT 15:02

PRESENT

Councillors

Cllr B J Tolo (Executive Mayor)
Cllr A M Mabena
Cllr M I Kgalema
Cllr S M Malepeng
Cllr J Matshiane
Cllr N C Mkhuma
Cllr M T E Mnguni
Cllr D J Motsepe
Cllr S D Nkadimeng
Cllr A M Mahlangu
Cllr L K Mahlangu
Cllr R G Mamogale
Cllr A B Marumo
Cllr P M Masilela
Cllr Musa Masina
Cllr M N Mathibela
Cllr T P Mnisi
Cllr T N Morufane
Cllr T P Motau
Cllr T S Motloung
Cllr T E Motsepe
Cllr M C Mphego
Cllr D L Paul
Cllr M J Sekgwele
Cllr D J Skhosana

Cllr M M Skhosana
Cllr T R Vilakazi
Ald R M Xaba
Cllr L J N Zondo
Cllr E M Bruiners
Cllr H G De Klerk
Ald E Du Toit
Cllr J Dyason
Cllr P Mobango
Cllr S M Mogola
Cllr H F Niemann
Cllr K J Phasha
Cllr J P Pretorius
Cllr G H E Romijn
Cllr S J Roos
Cllr A O Thabatha
Cllr A Struwig
Cllr D A Stuurman
Cllr T N Van Zyl
Cllr S Wait
Cllr J P Duvenage
Cllr K P J Uys

ABSENT

Cllr J Skosana
Cllr J M Mitchell
Cllr P Mailola
Cllr A Mangcotywa
Cllr L C Masemula

Officials

Mr B Khenisa	(Acting Municipal Manager)
Ms E Wassermann	(Executive Director: Financial Services)
Mr M Khumalo	(Executive Director: Corporate Services)
Ms T Zulu	(Executive Director: Community Services)
Mr A Ntuli	(Acting Executive Director: Infrastructure Services)
Mr M Masilela	(Director: Legal and Administration)
Mr J Zulu	(Chief Administrative Officer)
Ms L Skosana	(Clerk Grade 1)
Ms D Pillay	(Clerk Grade 2)

1 OPENING

The Speaker welcomed everybody and declared the meeting open.

2 APPLICATIONS FOR LEAVE OF ABSENCE

2.1 Application for leave of absence in terms of Section 13 (1) of the Rules of Order

Resolved

2.1.1 **THAT** note be taken that Cllrs A Grobler, N J Mthombeni, M Hadebe and E Sebesho have applied for leave of absence and their leave were approved due to other obligations.

2.2 Application for leave of absence in terms of Section 13 (2) of the Rules of Order

Cllr C M Mosoma

3 DISCLOSURE OF INTEREST

3.1 None

4 REPORTS OF THE ACTING MUNICIPAL MANAGER

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**REPORT OF THE SPECIAL MEETING OF THE MAYORAL
COMMITTEE HELD ON 13 SEPTEMBER 2018**

NON DELEGATED POWERS

Upon request by the Executive Mayor, it was

RESOLVED BY COUNCIL

*THAT the report by the Executive Mayor in respect of items SC01; 02;
04; 05; 06 and SC11/09/2018 be considered.*

SC01/09/2018

**HENDRINA AND KWAZAMOKUHLE WATER SUPPLY SERVICES:
EXTENSION OF THE CESSION AGREEMENT**

16/1/1 (T)/yb

RESOLVED BY COUNCIL

- 1 **THAT** the agreement between the Municipality, Optimum Coal Mine and Proxa (Pty) Ltd for the supply of potable water to Hendrina and Kwazamokuhle Township be renewed for a period of 6 (six) months.
- 2 **THAT** note be taken of the deficit that will occur on the budget as a result of the extension of the Agreement.
- 3 **THAT** the deficit be funded from Council's cash reserves to ensure continuous supply of water to Hendrina and Kwazamokuhle Township.

SC02/09/2018

**COUNCIL ARRANGEMENTS: AMENDMENT TO THE SCHEDULE OF
DATES FOR MPAC MEETINGS: 2018/19 FINANCIAL YEAR**

3/2/2/3 & 3/2/3/1 (M)

With the consideration of this item the Executive Mayor requested that this matter be deferred to the next meeting for consideration.

RESOLVED BY COUNCIL

THAT the matter be deferred to the next meeting for consideration.

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SC04/09/2018

PERSONNEL: PROPOSED SALARY AND WAGE INCREASE FOR THE PERIOD 01 JULY 2017 UNTIL 30 JUNE 2021

4/5/1 (L)

RESOLVED BY COUNCIL

- 1 **THAT** Council take note of the report by the Executive Director Corporate Services with regards to the Salary and Wage Collective Agreement as per SALGBC Circular No. 6/2018 attached as **ANNEXURE A** to the Agenda of the Mayoral Committee.
- 2 **THAT** Council approves the implementation of the contents of the SALGBC Circular 06/2018 with regard to the Salary and Wage annual increase for the period 1 July 2018 to 30 June 2021 as per the increase contained in the attached **ANNEXURE A** and **B**.
- 3 **THAT** Council approves the annual across the board increase from 01 July 2018 to 30 June 2019 is 7% (seven percent) for all employees.
- 4 **THAT** Council take note that the lowest salary scale is more than R9 000,00 per month and thus no current employees will qualify for the payment of an additional 0,5% from 1 October 2018 nor for the gap market housing benefit of R350,00 per month.
- 5 **THAT** Council take note of the minimum wage of R7 324,24 per month.
- 6 **THAT** the maximum medical aid employer contribution will be R4 218,77 with effect from 1 July 2018.
- 7 **THAT** any benefits or contributions of services as stipulated in the Collective Agreement be increased with 7%.
- 8 **THAT** the cellphone and data allowance be increased by 7% as proposed by the Collective Agreement.
- 9 **THAT** sufficient funds have been provided on the 2018/2019 budget for the proposed salary increase.

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SC05/09/2018

FINANCES: ASSETS NOT VERIFIED DURING MOVABLE VERIFICATION PROCESS

5/1/3 (G)

With the consideration of this item the Executive Mayor requested that this matter be deferred to the next meeting for consideration.

RESOLVED BY COUNCIL

THAT the matter be deferred to the next meeting for consideration.

SC06/09/2018

PERMISSION TO GRANT ACTING MUNICIPAL MANAGER TO WAIVE RECRUITMENT AND SELECTION PROCEDURES FOR THE POST DIRECTOR: FINANCIAL SERVICES

4/8/1 (L)/yb

With the consideration of this item the Executive Mayor requested that this matter be deferred to the next meeting for consideration.

RESOLVED BY COUNCIL

THAT the matter be deferred to the next meeting for consideration.

SC11/09/2018

CREDITORS: RETENTION FEES NOT CLAIMED BY SERVICE PROVIDERS AFTER THE RETENTION PERIOD HAS EXPIRED BE RECOGNISED AS REVENUE

5/19/R (X)

With the consideration of this item the Executive Mayor requested that this matter be deferred to the next meeting for consideration.

RESOLVED BY COUNCIL

THAT the matter be deferred to the next meeting for consideration.

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DELEGATED POWERS

With the consideration of items SM07; 08; and SM09/09/2018 the Executive Mayor requested that this matter be deferred to the next meeting for noting.

RESOLVED BY COUNCIL

1. *THAT Council take note of Resolution SM03/09/2018 in terms of Delegated Powers.*
2. *THAT Resolutions SM07 ; 08 and SM09/09/2018 be deferred to the next meeting for noting.*



EXTRACT FROM THE 17TH/2018 MEETING OF THE
MAYORAL COMMITTEE HELD ON 13 SEPTEMBER 2018

NON DELEGATED POWERS

Upon request by the Executive Mayor, it was

RESOLVED BY COUNCIL

THAT the report by the Executive Mayor in respect of item SC12/09/2018 be considered.

SC12/09/2018

COUNCIL'S ARRANGEMENTS: CONSIDERATION OF OVERTIME ON SATURDAYS FOR LIBRARY EMPLOYEES

17/4/R (L)

RESOLVED BY COUNCIL

- 1 **THAT** Council should take note of current working hours at the Libraries.
- 2 **THAT** Council should consider and approve the 1st option on proposals as follows:

Proposed Option 1 (5 days)
Monday 08h30 – 17h30 07h30 – 16h30
Tuesdays 07h30 – 16h30 08h30 – 17h30
Wednesday 07h30 – 16h30 08h30 – 17h30
Thursday 07h30 – 16h30 08h30 – 17h30
Friday All Libraries to open from 07h30 – 13h30
Saturday All Libraries to open from 08h00 – 12h00

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- 3 **THAT** Council should consider and approve paying overtime for the staff working on Saturdays.
- 4 **THAT** the first group of employees commence with work at 07H30 from Monday to Thursday at 07H30 to 16H30 while the second group of employees will start work at 08H30 to 17H30 from Monday to Thursday to enable the Library to operate until 17H30.
- 5 **THAT** the work on Friday is performed from 07H30 to 13H30 on Friday, which amounts to 6 hours.
- 6 **THAT** on Saturday the employee works four hours from 08H00 to 12H00.
- 7 **THAT** the total hours worked for the week is 44 hours including Saturday.
- 8 **THAT** the proposed Option 1 complies with the 40 hours work week applied in the Local Government Sector.
- 9 **THAT** the proposed Option 1 is a more uniform option in terms of the work commencement time with other departments in the Municipality.
- 10 **THAT** the proposed option will not veer off to what is already a practice on access to the Library.
- 11 **THAT** the Library personnel work 40 hours over a six day period.
- 12 **THAT** the working conditions be formalized within the Library personnel.
- 13 **THAT** the above mentioned arrangement shall be effective from 01 October 2018.
- 14 **THAT** any shortfall regarding the payment of overtime for Saturdays be referred to the adjustment budget in February 2019.

5 **CLOSURE**

The meeting adjourned at 15:20

SIGNED AT MIDDELBURG ON 25/09/18

S P E A K E R 