



# STEVE TSHWETE LOCAL MUNICIPALITY

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## INVITATION TO SUBMIT A PROPOSAL:

### **CALL TO SUBMIT PROPOSAL FOR: CROSS OVER (Moral Regeneration) FUNCTION ON THE 31 DECEMBER 2016 TO 01 JANUARY 2017 AT THEMBA SINAMELA STADIUM**

Service providers are called to submit proposals for the Cross over (Moral Regeneration) Function which will start on the 31 December 2016 at 18:00pm and end on the 01 January 2017 at 06:00am, at Themba Sinamela Stadium in Mhluzi Middelburg.

Your Proposal should include the following:

- Sound that can accommodate 7000 people, with a backline for live performance for Outdoor Event
- Stage 10 x 8 meter stage x 1 meter high 6 Meter high roof
- Lights and/ Fireworks Duration display should last for 15 minutes, with permission from SAPS and other authorized institutions
- 3 Preferred National Artist
- 5 Local Recorded Artist including Xolane and Crooners (further Conduct Auditions to get the final 5)
- 20 Marshals
- Copy of the Qualification of your sound engineer must be attached
- Copy of qualifications of your structural engineer
- Copy of the riggers certificate
- 1 National Radio Station together with their two popular presenters to be the programme directors for the event, the radio station should be popular in Mpumalanga
- Minimum 200m Crowd Barriers
- One well known National Motivational Speaker

**NB:**

- **Kindly breakdown your budget as per the above items then include the total thereafter.**
- **All 3 mentioned national artists must be available for the Event.**
- **Only events management companies will be considered.**

**A compulsory briefing shall be on the 04 November 2016 at 09:00 at the Municipal Council Chamber Second Floor**

1. Written proposal should be submitted to the office of the Executive Manager: Corporate Services, Room C318, Second Floor, Civic Centre, Wanderers Avenue, Middelburg, Mpumalanga not later than 12:00 on the **18.11. 2016**. Faxed or emailed proposals will not be accepted.
2. Tax Certificate must be included.
3. The following requirements apply to all prospective service providers:
  - Service provider must be registered on the Central Database.
  - Only Shortlisted Services Provider may be called to make a formal presentation
  - The successful provider will be the one scoring the highest points
  - Price(s) quoted must be valid for at least ninety (90) days from date of your offer
  - Pictures and three contact details of your references from your last 3 Outdoor Events must be submitted with the proposal
  - The Event Marketing Strategy must be attached
  - Joint ventures must be registered prior the submission of the proposals
4. The Council is not bound to accept the lowest or any proposal and can further accept all or part of the proposal.
5. Company profile must be attached
6. For any queries, please contact Marcus Masemola , telephone (013) 249 7279.